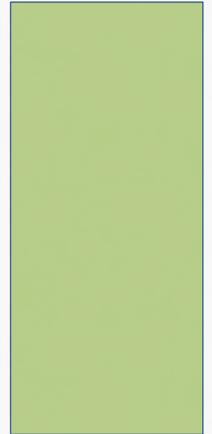




EYE ON LOBBYING: How to Create an Account and Reset My Password

WISCONSIN ETHICS COMMISSION



DO I NEED TO CREATE AN ACCOUNT?

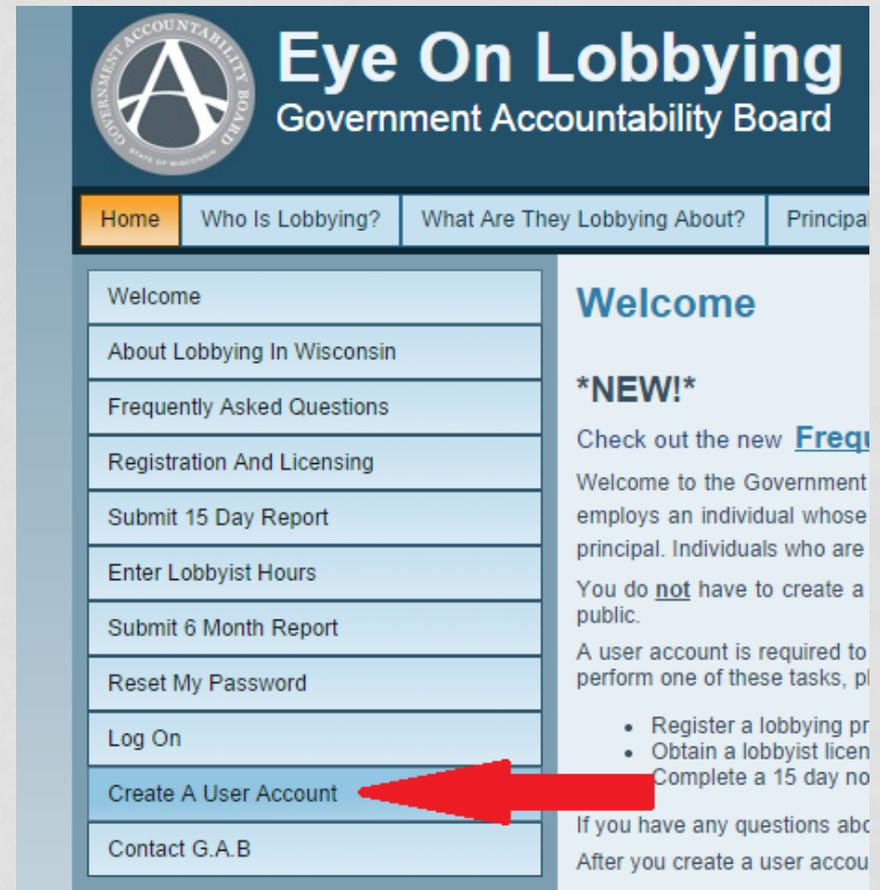
- You do not have to create a user account if you want to search and view lobbying information that is available to the public.
- If you have ever had a user name and password for the Eye On Lobbying site, you do not need to create another user account.
- If you think you already have a user name and would like to confirm this, please contact the G.A.B.

DO I NEED TO CREATE AN ACCOUNT?

- You must create a user account and log on if you would like to:
 - Register or amend a lobbying principal
 - Obtain or amend a lobbyist license
 - Submit a 15 day notification or a 6 month report
 - Pay lobbying fees
 - Create or update a *Focus* subscription

HOW TO CREATE AN ACCOUNT

- Type in the following web address:
<https://lobbying.wi.gov>
- Click on “**Create A User Account**” from the left-hand menu.



Eye On Lobbying
Government Accountability Board

Home | Who Is Lobbying? | What Are They Lobbying About? | Principals

Welcome

About Lobbying In Wisconsin

Frequently Asked Questions

Registration And Licensing

Submit 15 Day Report

Enter Lobbyist Hours

Submit 6 Month Report

Reset My Password

Log On

Create A User Account

Contact G.A.B

Welcome

NEW!

Check out the new [Frequently Asked Questions](#)

Welcome to the Government Accountability Board. This website employs an individual whose principal is the Government Accountability Board. Individuals who are not public employees do not have to create a user account. A user account is required to perform one of these tasks, please click on the link below:

- Register a lobbying principal
- Obtain a lobbyist license
- Complete a 15 day no

If you have any questions about the website, please contact us. After you create a user account, you will be able to use the website more effectively.

HOW TO CREATE AN ACCOUNT

4. Type your first name.
5. Type your last name.
6. Type in a valid email address.
7. Type the user name that you would like to have.
8. Type the password that you would like to have.
9. Type your password a second time in the “Confirm Password” field.
10. Click on the button “Create Account”.

Account Information

First Name*

Last Name *

Email address*

User Name*

Password*

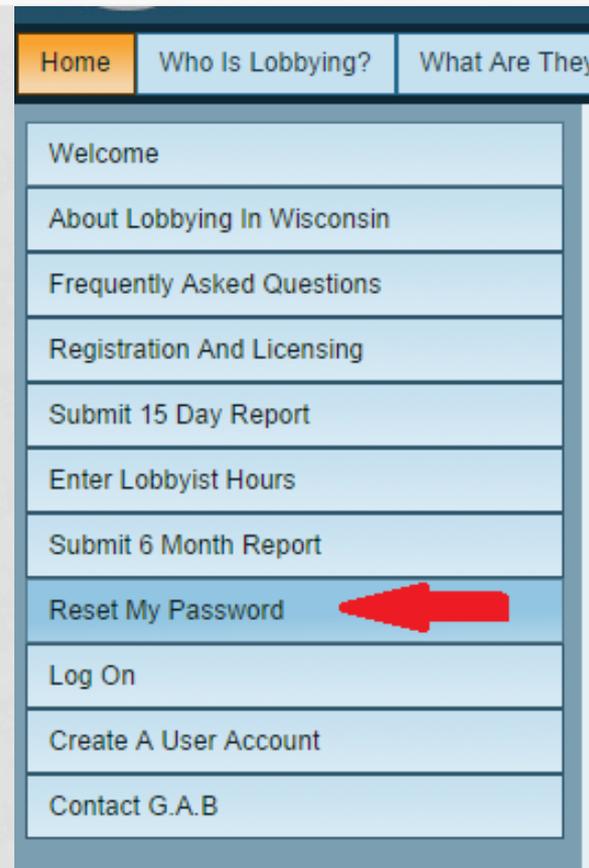
Confirm password

Passwords are required to be a minimum of 4 characters in length.

Create Account 

HOW TO RESET MY PASSWORD

1. Click on “Reset My Password” from the left-hand menu.
2. Type your user name in the field provided.
Contact the G.A.B. if you forgot your user name.
3. Click on the button “Reset Password”.
4. The Eye On Lobbying system will send you a new password to the email address associated with your account.



HOW TO RESET MY PASSWORD

5. Copy and paste the emailed password to login.
6. Click on “Change My Password” from the left-hand menu.
7. Change your password to something you can remember, and click on “Change Password.”

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Welcome

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Pay Fees

Modify My User Account Profile

Change My Password ←

Log Out

Contact G.A.B

Administration

During the 2013-2014 Legislative Se

Change My Password

Use the form below to change your password

Account Information

Current password*

.....

New password *

.....

Confirm new password

.....

Change Password ←

CONTACT THE ETHICS COMMISSION

- For additional assistance please contact the Ethics Commission or visit our website.
- Email: lobbying@wi.gov
- Phone: (608) 266-8123
- Online: <https://ethics.wi.gov>
- Eye On Lobbying: <https://lobbying.wi.gov>