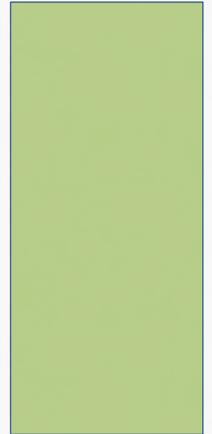




EYE ON LOBBYING: Statements Of Lobbying Activities And Expenditures (SLAEs)

WISCONSIN ETHICS COMMISSION



SLAES

- Must be completed by all lobbying principals
- Four 6-month reporting periods per legislative session (odd and even years)
 - January 1 – June 30 (due by July 31)
 - July 1 – December 31 (due by January 31)
- Required if registered for at least one day in the reporting period

Welcome
About Lobbying In Wisconsin
Frequently Asked Questions
Registration And Licensing
Submit 15 Day Report
Enter Lobbyist Hours
Submit 6 Month Report
Pay Fees
Modify My User Account Profile
Change My Password
Log Out

How To Complete Your Report
Enter Lobbyist Hours
Enter Reports For Principals

SLAES - 5 STEPS

1. Lobbyist Time Reports
2. Non-Lobbyist Time Reports
3. Time and Expenditure Summary
4. Allocation of Lobbying Effort
5. Verification of Totals and Certification

Statement Of Lobbying Activities And Expenditures Reporting

2015-2016 Legislative Session
January-June 2015
test

[Lobbyist Time Report](#)

Name Of Authorized Lobbyist(s)	Date Lobbyist(s) Certified Time Report
Bell, Brian	View Report 5/6/2015

[Non-Lobbyist Time Report](#)

[Time And Expenditure Summary](#)

[Allocation Of Lobbying Effort](#)

[Verification Of Totals And Certification](#)

Select Another Principal Report

QUESTIONS?



STEP 1: LOBBYIST TIME REPORTS

- A lobbyist authorized to lobby for a organization during the reporting period completes a lobbyist's time report online.
- By certifying that his or her time report is complete, a lobbyist automatically transfers that information to the organization's portion of the report.
- Do not certify your report until all time has been entered for that reporting period.

STEP 2: NON-LOBBYIST TIME REPORT

- Enter time for all non-lobbyist employees (non-clerical) who spent ten or more hours during the reporting period on lobbying-related issues.
- Enter the total time for all non-lobbyist employees on the same report.
- Do not record the time of your Lobbyist(s); that time is already reported in each Lobbyist's Time Report.
- Do not record time of clerical employees, unpaid officers, directors, volunteers, or of anyone who devoted 10 or fewer hours to lobbying-related activities.

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Enter Non-Lobbyist Times

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Non-Lobbyist Hours By Month In Reporting period

January 2015 Hours

February 2015 Hours

March 2015 Hours

April 2015 Hours

May 2015 Hours

June 2015 Hours

Total Non-Lobbyist Hours

	Hours Communicating	Hours Other
Total Hours:	0.00	0.00

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STEP 3: TIME AND EXPENDITURE SUMMARY

- Enter the dollars paid to (or obligations incurred by) each of the organization's lobbyists.
- Refer to your records to determine lobbying-related expenses for:
 - Salaries and payments to lobbyists and non-lobbyist employees
 - Reimbursements to lobbyists and non-lobbyist employees
 - Other lobbying-related expenses

3 Time And Expenditure Summary

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Contract Lobbyists: Hours And Payments ▾

In-House Lobbyists: Hours And Payments ▾

Non-Lobbyist Employees: Hours, Compensation And Reimbursement ▾

Public Relations, Research, Volunteer' Expenses and Other Lobbying ▾

Non-Lobbyist Employees Who Devoted Time To Lobbying Communications ▾

Payment Or Reimbursement To Officials ▾

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QUESTIONS?



STEP 4: ALLOCATION OF LOBBYING EFFORT

- Assign percentages of effort to matters to which your organization devoted lobbying-related time.
- Report under minor efforts the time spent on matters that accounted for less than 10 percent of the total lobbying effort if you did not itemize that time separately
- Report time spent on other matters

Allocation Of Lobbying Effort

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Bills

Budget Bill Subjects

Budget Bill Subject Name				
	2015		2016	
	January - June	July - December	January - June	July - December
Government Accountability Board				
	100			
	%			

Save Changes
Report New Budget Bill Subject

If you are reporting a matter late, that you want to appear on this report, be sure to select the appropriate report period on the next screen.

Administrative Rules

Topics

Minor Efforts

Other Matters

Total Efforts By Reporting period

	2015		2016	
	January - June	July - December	January - June	July - December
Totals:	100%			

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STEP 5: VERIFICATION OF TOTALS AND CERTIFICATION

- Verify that the values you entered are accurate. Correct any omissions or errors by clicking on the “Back” button.
- Decide whether to automatically or manually calculate fringe benefits and overhead.
- Certify the report and submit it to the Government Accountability Board.
- Print the complete statement.
- Retain a copy for 3 years from the statement's due date.
- Do not certify your report until you have entered all time, expenditures and effort for the reporting period.

Description Of Totals And Expenditures	Hours Communicating	Hours Other	Dollars
Contract Lobbyists	0.00	0.00	\$0.00
Comments:			
In-House Lobbyists	0.00	0.00	\$0.00
Bell, Brian	0.00	0.00	\$0.00
Comments:			
Non-Lobbyist Employees	0.00	0.00	\$0.00
Comments:			
Fringe Benefits ¹			\$0.00
Overhead ¹			\$0.00
Travel and Living Expenses			
a) Lobbyist Employees			\$0.00
b) Non-Lobbyist Employees			\$0.00
All Other Lobbying Expenses			\$0.00
Total Lobbying Time And Expenditures:	0.00 Hours	0.00 Hours	\$0.00

Allocation of Lobbying Effort	Percent
Legislative Proposals	0%
Budget Bill Subjects	100%
Government Accountability Board	100%
Administrative Rulemaking Proceedings	0%
Topics Not Yet Assigned A Bill Or Rule Number	0%
Minor Efforts	0%
All Other Matters	0%
Total Reported Lobbying Effort:	100%

¹ Fringe benefits are calculated as 30% of salary. Overhead is calculated as 30% of salary plus fringe. If you wish to manually calculate fringe benefits and overhead, click the Calculate Fringe and Overhead button below:

Certification and Electronic Signature

I certify I am Brian Bell and certify that the information entered and reported to the Government Accountability Board is an accurate record of the lobbying activities of test.

I further understand that if I know or believe that the records I submit are not complete or that any part of it is not true, I may be fined \$10,000 or imprisoned for 5 years or both. I understand that Wisconsin Statutes require me to retain until 3 years from the date that the records are filed documents necessary to substantiate these reports.

QUESTIONS?



CONTACT THE ETHICS COMMISSION

- For additional assistance please contact the Ethics Commission or visit our website.
- Email: lobbying@wi.gov
- Phone: (608) 266-8123
- Online: <https://ethics.wi.gov>
- Eye On Lobbying: <https://lobbying.wi.gov>